

Purchasing Department
2815 East Garland Avenue
Spokane, WA 99207-5889

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LEGAL NOTICE
SPOKANE PUBLIC SCHOOLS
Notice to Consultants
Request for Qualifications No. 35-2122 – Adams Elementary School

Spokane Public Schools (SPS) is requesting the submittals from licensed Architectural and Engineering firms interested in providing professional services for the Adams Elementary School project. Required services include educational specifications development, schematic and design development, construction document preparation, permitting services, construction administration, and closeout.

Interested firms shall contact SPS's Purchasing Services office to obtain a Request for Qualifications (RFQ) packet. The RFQ packet is also available on the district website at www.spokaneschools.org/Page/1035.

This RFQ packet describes the selection process and documentation required for submitting qualifications for the project. Any firm failing to submit their qualifications in accordance with the procedures and format set forth in the RFQ instructions may be considered non-responsive.

An evaluation will follow in accordance with a schedule determined by SPS.

To assist in answering the questions, interested firms are encouraged to attend the Pre-Submittal Conference at which time the specifics of the project, the consultant selection process, the schedule, and the elements of the contract will be discussed. **ONE (1) representative from only prime architectural firms will be allowed to attend the Pre-Submittal Conference.**

PRE-SUBMITTAL CONFERENCE

Date: August 11, 2022
Time: 2:00 p.m.
Where: Adams Elementary School
Main Entry
2909 East 37th Ave.
Spokane, WA 99223

Questions shall be directed to Greg Forsyth via email: gregoryf@spokaneschools.org.

SPS requests that interested firms limit attempts to contact SPS and hold their questions for the Pre-Submittal Conference. Site visitations must be arranged after the Pre-Submittal Conference.

Final Submittals shall be delivered no later than August 30, 2022, at 2:00:00 p.m. to SPS Purchasing Department, 2815 East Garland Avenue, Spokane, WA 99207.

If your firm currently has a submittal packet on file with SPS, you are required to resubmit for this specific project.

Spokane Public Schools encourages participation of Minority Owned and Women Owned Business Enterprises.

BY ORDER OF THE BOARD OF DIRECTORS
SPOKANE SCHOOL DISTRICT NO. 81

Dr. Adam Swinyard, Superintendent

To be advertised in the Spokesman Review – July 29, 2022 and August 5, 2022.